

## 2022-2023 General Catalog and Student Handbook Addendums

### **Addendum to *Tuition for Veterans*:**

Students utilizing VA education benefits shall not be charged a penalty, including assessment of late fees, denial of access to classes, libraries, or other institutional facilities, or be required to borrow additional funds because of the individual's inability to meet their financial obligations due to the delayed disbursement of a payment to be provided by the Department of Veterans Affairs. Students utilizing VA education benefits shall not be charged a penalty, including assessment of late fees, denial of access to classes, libraries, or other institutional facilities, or be required to borrow additional funds because of the individual's inability to meet their financial obligations due to the delayed disbursement of a payment to be provided by the Department of Veterans Affairs.

### **Update to *Bishop State Community College Vision and Missions Statement*:**

The Vision of Bishop State Community College is to be a comprehensive learning institution that equips students and the community with the skills, knowledge, and ability to achieve real-world success.

The Mission of Bishop State Community College is to promote career pathways through open access to an affordable, quality education in a diverse and inclusive environment.

### **Updated *College Directory*:**

<b>Charles, Olivier</b>	<b>President</b>	<b>ocharles@bishop.edu</b>	405-7130
<b>Executive Council</b>			
Agnew, Andrea	Dean of Health Sciences	aagnew@bishop.edu	405-7124
Burton, Khalilah	Dean of Instruction	kburton@bishop.edu	405-7013
Crenshaw, Reginald	Interim Dean of Students	rcrenshaw@bishop.edu	405-7089
Davis, Jessica	Chief Financial Officer	jessica.davis@accs.edu	405-7040
Felton, David	Dean of Applied and Career Technologies	dfelton@bishop.edu	405-7118
Payne, Frazier	Special Assistant to the Chancellor	frazier.payne@accs.edu	405-7127
Spears, Akareem	Dean of Workforce and Economic Development	aspears@bishop.edu	662-5368

<b>Employee Name</b>	<b>Position</b>	<b>Degree Type/Institution</b>	<b>Email</b>	<b>Phone</b>
Adams, Marcena	Custodian Services Technician I		madams@bishop.edu	405-7170
Adams, Rhonda	Instructor		radams@bishop.edu	662-5370
Allen, Michael	Lab Assistant		mallen@bishop.edu	660-1733
Angle, Courtney	Custodian Services Technician I		cangle@bishop.edu	405-7170
Austin, Deidre	Secretary		daustin@bishop.edu	405-7020
Baker, Arianna	Recruiter		abaker@bishop.edu	405-7026
Beech, Frances	Instructor, Sociology	B.S., M.A., University of South Alabama	fbeeceh@bishop.edu	405-7145
Blackmarr, Devin	Administrative Assistant		dblackmarr@bishop.edu	405-4422
Bowers, Dwayne	Instructor, Aviation Manufacturing	A.S. Electrical Technology, R.E.T.S Electronics Institute	dbowers@bishop.edu	
Bradley, Bryant	Recruiter		bbradley@bishop.edu	405-7024
Brouillette II, Kevin	Communications and Visual Designer		kbrouillette@bishop.edu	405-7018
Bumpers, Claude	Director of Institutional Research & Development		cbumpers@bishop.edu	665-4139
Campbell, Kimberly	Project Director		kcampbell@bishop.edu	
Cartwright, Lauren	Instructor, Mathematics	M.S. Mathematics, University of South Alabama	lcartwright@bishop.edu	
Caver-Eaton, LaSonja	Instructor, Physical Therapy Assistant	B.A., Wayne State University; A.A.S, Delgado Community College	lcavereaton@bishop.edu	405-4443
Cochran, Catherine	Instructor, Speech	B.A., Troy University; M.A., University of South Alabama	ccochran@bishop.edu	405-7175
Coleman, Lyle	Instructor, Business & Economics	B.S., University of Alabama; M.B.A., University of South Alabama	lcoleman@bishop.edu	405-7213
Coleman, Sara	Instructor, Early Childhood Education	M.A. Early Childhood Education, University of Mobile	scoleman@bishop.edu	
Cooks, Gladys Denise	Instructor, Nursing	M.S.N., University of Alabama at Birmingham, B.S.N., Jacksonville State University	gcooks@bishop.edu	405-4484
Corley, Jason	Chair/Instructor, Automotive Technology	Southwest State Technical College, A.A.S. Bishop State Community College	jcorley@bishop.edu	665-4097
Council, Latanya	Records Specialist		lcouncil@bishop.edu	405-7014
Crenshaw, Reginald	Title III Coordinator		rcrenshaw@bishop.edu	405-4420
Crockett, Patty	Instructor, English	B.A., Springhill College; M.Ed., University of South Alabama; Ed.S., University of West Florida	pcrockett@bishop.edu	405-7096
Cunningham, Terry	Library Staff		tcunningham@bishop.edu	405-7044
Daughtry, Jeremy	Dual Enrollment Instructional Specialist		jdaughtry@bishop.edu	405-7049
Dennis, Tammy	Instructor, Biology	B.S., M.S., Ed.S. University of South Alabama; Ed.D. Nova University	tdennis@bishiopeu	405-7254
Dickerson, Wade	Instructor, Barbering	A.O.T., Bishop State Community College	wdickerson@bishop.edu	662-5379
Dickerson-Carter, Cora	Instructor, Nursing	M.S.N., University of South Alabama	cdickersoncarter@bishop.edu	405-4472
Dixon, Dorothy	Director of Admissions & Enrollment		ddixon@bishop.edu	405-7097
Douglas, Henry	Instructor, Culinary Arts	A.A.S., Southern Institute	hdouglas@bishop.edu	662-5374
Driscoll, Tracy	Chair/ Instructor, Computer Information Systems	B.S., University of Alabama; M.S., Regis University	tdriscoll@bishop.edu	405-7211
Dumas, Sarah	Accounts Payable (Vendors M-Z)		sdumas@bishop.edu	405-7054

Eager, Trent	Athletic Director/ Men's Basketball Coach		teager@bishop.edu	405-7034
Escobio, Dana	Instructor, English	B.A., M.A., University of South Alabama	descobio@bishop.edu	405-7119
Fairley, Vesta	Instructor, Nursing	R.N., M.S.N., University of South Alabama	vfairley@bishop.edu	405-4467
Finley, Britney	Enrollment Specialist		bfinley@bishop.edu	405-7152
Fisher, Ontario	Instructor, Adult Basic Education	B.A., University of South Alabama, A.S., Bishop State Community College	ofisher@bishop.edu	
French, Rochelle	Financial Aid Advisor		rfrench@bishop.edu	405-7019
Gable, Laneeka	Secretary		lgable@bishop.edu	662-5387
Gaither, Lisa	Grants Administrator		mgaither@bishop.edu	405-7082
Getto, Kathleen	Instructor, Adult Basic Education		kgetto@bishop.edu	662-5370
Giles, Mamie	Senior Accountant		mgiles@bishop.edu	405-7023
Gilkerson, Erica	Work Force Development, Project Lead		egilkerson@bishop.edu	
Gill, Shermika	Academic Advisor		sgill@bishop.edu	405-7061
Glass, Ginger	Director of Distance Education		gglass@bishop.edu	405-7169
Goodwin, Letecia	Administrative Assistant		lgoodwin@bishop.edu	405-7040
Greggs, Artheldia	FAME Coordinator/Success Coach		agreggs@bishop.edu	405-7118
Hackworth, Sylvester	Chair/Instructor, Natural Sciences	B.S., M.A., University of Mobile; Ph.D., Walden University	shackworth@bishop.edu	405-4445
Hall, Tammy	Instructor, Adult Basic Education		thall@bishop.edu	662-5370
Harris, Adria	Women's Basketball Coach/ Success Coach		aharris@bishop.edu	405-7034
Harris, Karen	Police Officer		kharris@bishop.edu	665-4080
Harrison, Folayan	Project Navigator		fharrison@bishop.edu	405-7230
Hattenstein, James	Baseball Coach/Academic Advisor		jhattenstein@bishop.edu	405-7038
Hayes Ellis, Latonya	Instructor, Mathematics	A.A.S., Bishop State Community College; B.S., University of South Alabama, M.Ed., Alabama State University	lhellis@bishop.edu	405-7125
Hobbs, Sharnee	Interim Director, Adult Education/ Instructional Coordinator		shobbs@bishop.edu	662-5395
Holder, Kenny	Director of Facilities		kholder@bishop.edu	405-7172
Host, Lydia	Instructor, Art	B.F.A., University of South Alabama; M.L.A., Springhill College	lhost@bishop.edu	405-7007
Hudson, Mary	Accounts Payable (Vendors A-L)		mHUDSON@bishop.edu	405-7047
Hughes, Carol	One Stop Advisor		chughes@bishop.edu	
Hunter, Erica	Instructor, Graphic Design	A.A.S., Bishop State Community College; B.S., M.S., Bellevue University	ehunter@bishop.edu	405-4118
Hunter, Terrance	Instructor, CADD/Drafting Technology	M.B.A., Virginia College; Cert. DDT, Bishop State Community College	thunter@bishop.edu	
Jackson Davis, Dewanda	Work Force Development, Project Lead		ddavis@bishop.edu	662-5370
James, Nathaniel	Police Officer		njames@bishop.edu	405-7060
Jurenka, Sarah	Instructor, History	B.S., M.A.T., University of West Alabama	sjurenka@bishop.edu	405-7039

Kelly, Jaques	Facilities Technician I		jkelly@bishop.edu	405-5388
Keshock, Nicole	Volleyball Coach/ Success Coach		nkeshock@bishop.edu	405-7030
Kimbrough, Mary	Instructor, Art	B.F.A., Auburn University; M.F.A., University of Illinois	mkimbrough@bishop.edu	405-7218
King, Julie	Instructor, English	B.A.,M.Ed., University of Montevallo; Ed.S., University of West Florida	jking@bishop.edu	405-7244
King, Kyana	Admissions Clerk		kking@bishop.edu	405-7004
King, Victoria	Instructor, Nursing	B.S.N., Tuskegee University; M.S.N., University of Mobile; D.N.P., Samford University	vking@bishop.edu	405-4493
Kit, William	Chair/Instructor		knast@bishop.edu	405-7146
Labay, Theodore	Associate Dean of Instruction		tlabay@bishop.edu	665-4088
Laffitte, Darline	Instructor, Biology	M.S., Prairie View A & M	dlaffitte@bishop.edu	405-4452
Lesueur, Sheila	Secretary		sshack@bishop.edu	405-7170
Lewis, Prinic	Security Guard		plewis@bishop.edu	405-7060
Little, Kelly	Director of Accounting		klittle@bishop.edu	405-7059
Lockwood, Walter	Lab Assistant, Culinary Arts		wlockwood@bishop.edu	662-5374
Lott, Michael	Instructor, Diesel/Truck Driving	A.U.M., Bishop State Community College	mlott@bishop.edu	660-1733
Lowe, Vonicia	Administrative Assistant		vlowe@bishop.edu	405-7012
Malone, Katherine	Instructor, Mathematics	B.S., Alabama A&M University; M. Ed., Alabama State University; Ed. D., University of West Florida	kmalone@bishop.edu	405-7220
Marshall, Raquel	Instructor, Electronics Engineering Technology	M.S. Electrical Engineering, Tuskegee University	rmarshall@bishop.edu	
Mauil, Jerome	Instructor, Welding	A.S., Carver State Technical College; A.S., Bishop State Community College	jmauil@bishop.edu	662-5398
McCaine, Odessa Du Bose	Instructor, Adult Basic Education	B.S., Alabama Agricultural	omccaine@bishop.edu	
McCollum, Wade	Instructor, Truck Driving	Cert. Truck Driving, Bishop State Community College	wmccollum@bishop.edu	660-1733
McCovery, Megan	Library Speciaist		mmccovey@bishop.edu	662-5374
McDonald, Symantha	Coordinator of Student Activities		smcdonald@bishop.edu	405-7017
McGallagher, Hudson	Instructor, Diesel/Truck Driving	A.S., Bishop State Community College	hmcgallagher@bishop.edu	665-4120
McNeil, Yolanda	International Student Advisor/Academic Advisor		ymcneil@bishop.edu	405-7002
Meadows, Monica	Softball Coach/Academic Advisor		mmeadows@bishop.edu	405-7186
Mickles, Marsha	Director of Library Services		mmickles@bishop.edu	405-7113
Moore, Terry	Instructor, Welding	B.S., University of Alabama	tmoore@bishop.edu	662-5381
Morrow, Randall	Instructor, Machine Tool Tech.	A.A.S. Machine Tool Technology, Wallace State Community College	rmorrow@bishop.edu	
Mosley, Simone	Instructor, Mathematics	M.S., University of South Alabama	smosley@bishop.edu	405-7035
Mullen, Theodore	Tutor		tmullen@bishop.edu	405-7126
Murphy, Gloria	Secretary		gmurphy@bishop.edu	405-7005
Onukwuli, Steven	Help Desk Manager		sonukwuli@bishop.edu	405-7072
Parker, Clarence	Instructor, Electrical Technology	B.S. in Fire Science, Columbia Southern University	cparker@bishop.edu	

Parrish-Onukwuli, Kenya	Director of Human Resources/Senior Personnel Officer		konukwuli@bishop.edu	405-7133
Patton, Anthony	Police Officer		apatton@bishop.edu	405-7060
Payne, April	Assistant Title III Coordinator, Carver Campus Campus		apayne@bishop.edu	405-5366
Payne, Kayla	Instructor, Nursing	M.S.N., Nurse Educator, University of Alabama at Birmingham	kayla.payne@bishop.edu	405-4494
Peeples, Larene	Instructor, Reading	B.A., University of Alaska Anchorage; M.Ed., University of Central Oklahoma	lpeeples@bishop.edu	405-7196
Perry, Victoria	Main Campus, Counselor		vperry@bishop.edu	405-7088
Pettway, Lee	Custodian Services Technician II		lpettway@bishop.edu	662-5363
Pettway, Silvia	Tutor		spettway@bishop.edu	405-7008
Praytor IV, Hugh Thomas	Instructor, Weekend Truck Driving	A.S. General Education, Bishop State Community College	hpraytor@bishop.edu	660-1733
Pugh, Connie	Instructor, Adult Basic Education	B.A., Norfolk State University	cpugh@bishop.edu	
Purifoy, Earl	Data Entry		epurifoy@bishop.edu	405-7147
Reese, Patricia	Secretary/Office Manager		preese@bishop.edu	662-5369
Reza, Su-Sun D.	Administrative Assistant		sreza@bishop.edu	405-7136
Roberts, Kathleen	Instructor, Natural Sciences	Ph.D Plant and Soil Science, Alabama A&M University; M.S. Biology, Old Dominion University	kroberts@bishop.edu	405-4414
Robinson, Bridgette	Instructor, Nursing	Phd., Univeristy of Tennessee HSC	brobinson@bishop.edu	405-4464
Robinson, Lashondra	Instructor, English	B.A., University of Alabama; M.A., Penn State University; Ph.D., University of Southern Mississippi	lrobinson@bishop.edu	405-7246
Rodgers, Lachan	Chair/Instructor, Cosmetology	Bishop State Community College	lrodgers@bishop.edu	405-4095
Rowser, Donjoli	Academic Advisor		drowser@bishop.edu	405-7057
Runderson, Gale	Testing Proctor		grunderson@bishop.edu	405-7114
Sanderson, Courtney	Instructor, Health Information Technology	B.S., University of Alabama at Birmingham, M.S., University of South Alabama	csanderson@bishop.edu	405-4454
Schlosser, Elizabeth	Instructor, Biology	B.S., University of Mobile; M.S., Alabama State University	eschlosser@bishop.edu	405-7225
Scott, James	Chair/Instructor, Pcess and Maintenance Technology	M.A.T., University of South Alabama	jscott@bishop.edu	405-4116
Sharp, Annalesia	Instructor, Health Information Technology	B.S. University of Alabama at Birmingham, M.S. Troy University	asharp@bishop.edu	405-4453
Shaw, Amy	Chair/Instructor Mathematics	B.A., Huntingdon College; M.Ed., Columbus State University	ashaw@bishop.edu	405-7058
Shreves, Gary	Facilities Technician I		gshreves@bishop.edu	405-7170
Smith, Caesar	Instructor, History	B.A., Bethune Cookman College; M.Ed., Valdosta State University; Th.D., International Bible Institute & Theological Seminary	casmith@bishop.edu	405-7142
Smith, Kim	Instructor, Speech	B.S., M.A., University of South Alabama; Ed. D., University of West Florida	ksmith@bishop.edu	405-7180
Smoot, Desmond	Facilities/HVAC Technician		dsmoot@bishop.edu	405-7138
St. Fleur, Tina	Cashier/ Accounts Recievable Clerk		tsstfleur@bishop.edu	405-7025
Stamps, Daphne	Industry Liaison/Campus Administrative Support		dstamps@bishop.edu	665-4130
Steele, Courtney	Director of Marketing and Public Relations		csteele@bishop.edu	405-7135
Sterling, Gloria	Administrative Assistant		gsterling@bishop.edu	405-7084

Stiell, Phillip	Workforce Development		pstiell@bishop.edu	665-4082
Sullivan, Prendis	Police Officer		psullivan@bishop.edu	405-7060
Sykes, Christiane	One Stop Advisor		csykes@bishop.edu	665-4081
Taylor, Danny	Instructor, Welding	B.S. Education Minor CTE, Athens State University; Advanced Cert. Welding, Beville State Community College	dtaylor@bishop.edu	
Thomas, Deborah	Custodian Services Technician I		dathomas@bishop.edu	405-7170
Thomas, Justin	Tutor		jthomas@bishop.edu	405-7106
Thomas, Marandia	Recruiter		mthomas@bishop.edu	405-7083
Towner, Waconda	Restricted Funds Accountant		wtowner@bishop.edu	405-7050
Urbanek, Philip	College Registrar/Admissions		purbanek@bishop.edu	405-7006
Vandiber, Tonikos	Chief of Campus Police		tvandiber@bishop.edu	405-7062
Wallace, Bradley	Chair/Instructor, Truck Diving	D.E.M., Southwest State Technical College; A.A.S., Bishop State Community College; B.S., Athens State University	bwallace@bishop.edu	660-1733
Wallace, Terri	Computer Specialist		twallace@bishop.edu	405-7105
Waltman, Sandra	Instructor, Physical Therapy Assistant	B.S, University of South Alabama	swaltman@bishop.edu	405-4446
Watkins, Cherry	ADA Coordinator		cwatkins@bishop.edu	405-7094
Watkins, Tracy	Cashier/ Accounts Receivable Clerk		twatkins@bishop.edu	405-7046
Webster, Jonathan	Instructor		jwebster@bishop.edu	662-5370
West, Johnny	Custodian Services Technician I		jwest@bishop.edu	405-7170
Westry, Marcia	Tutor Coordinator		mwestry@bishop.edu	405-7129
White, Cynthia	Accounts Receivable Accountant		cwhite@bishop.edu	405-7016
Wilbanks, James	Manager		jwilbanks@bishop.edu	405-7037
Williams, Irismarie	Human Resource Generalist		iwilliams@bishop.edu	405-7052
Williams, James	Instructor, Adult Basic Education	B.S., Mississippi Valley State University	jdwilliams@bishop.edu	
Williams, Larry	Mail/Inventory Clerk		lwilliams@bishop.edu	405-7154
Williams, Michelin	Administrative Assistant		mpwilliams@bishop.edu	405-7087
Williams, Rhonda	Purchasing Agent		rwilliams@bishop.edu	405-7041
Williamson, Gail	Director		gwilliamson@bishop.edu	405-4447
Wilson, Gabrielle	Instructor, Culinary Arts	M.Ed, Argosy University	gwilson@bishop.edu	662-5372
Wilson, James	Instructor, HVAC Fast Track Program	Cert. HVAC, Southwest State Technical College	jwilson@bishop.edu	
Womack, Juliette	Research Assistant		jwomack@bishop.edu	662-5371
Wright, Jasmine	Tutor		jwright@bishop.edu	405-7107
Young, Al	Facilities Technical II		ayoung@bishop.edu	405-7170

## **Update to *Admissions Requirements***

Policy previously read:

All students must complete an admission application, \*submit one primary form of identification, provide a high school transcript or GED, and any other supplemental documentation that may be required prior to beginning the registration process.

\*Examples of primary forms of documentation, (other documents may be accepted at the discretion of the College):

- Unexpired Alabama driver's license
- Unexpired Alabama identification card
- Unexpired U.S. passport
- Unexpired U.S. permanent resident card
- Resident Alien Card - Pre 1997
- Unexpired Driver's License or instruction permit from another state or possession that verifies lawful presence, dated 2000 and beyond
- U.S. Alien Registration Receipt Card (form I-151) prior to 1978
- BIA or tribal identification card with photo

\*Applicants may submit the identification in person or they may take a picture and email a copy to [driverslicense@bishop.edu](mailto:driverslicense@bishop.edu).

\*Highlighted information has been deleted.

## **Update to *Graduation Requirements***

Policy previously read:

### **Graduation Requirements**

A student shall be awarded the Associate in Arts, Associate in Science, Associate in Applied Science, Associate in Occupational Technologies degrees, Certificate, or a Short-Term Certificate, upon satisfactory completion of the requirements of the specific program as specified by the college. A student must:

1. Satisfactorily pass all required courses and complete the prescribed number of credit hours in a degree or certificate program as outlined in the student's degree plan. Check the College's website or your program advisor for your degree plan requirements.
2. Earn a 2.0 or higher cumulative grade point average in all courses attempted at the College. The calculation of the grade point average for graduation shall not include grades earned in institutional (developmental) credit courses. A course may be counted only once for purposes of meeting graduation requirements.
3. Officially transfer all credits from other postsecondary institutions, if applicable.
4. Complete at least 25% of total credit hours in the program at Bishop State Community College, if seeking an award.
5. Complete all general education requirements and elective requirements as listed in the degree plan of study.

6. Meet satisfactory attainment of general education core competencies through classroom assessment activities or exit examination, prior to receiving an associate degree. (Applicable to all students receiving AA, AS, AAS, and AOT degrees).
7. After completion of all program requirements, Bishop State will award the appropriate degree or certificate at the time that the student becomes eligible.

The Registrar's Office will send notification letters to all potential graduates each term. A separate letter will be sent after the term ends to notify students who have completed all of their graduation requirements that their award has been conferred.

Students who do not receive a graduation letter but who believe that they should be graduating should consult with their academic adviser.

\*Candidates for Associate in Applied Science and Associate in Occupational Technologies degrees who will be participating in the graduation ceremony are required to take the WorkKeys Assessment prior to graduation. There is no fee for taking the assessment.

\*Highlighted information has been deleted.

### **Update to *New Student Orientation*:**

Policy previously read:

New students are required to attend *The Wildcat Welcome* (New Student Orientation) in-person and/or online session prior to regular registration at Bishop State Community College. This session is designed to acquaint students with college life and the academic environment, advising process, policies and procedures, student services, and extracurricular activities available on campus. The orientation information on placement testing, introduction to academic programs and requirements, selection of a major field of study, and advising on class schedule preparation and registration. In addition to the orientation session, new students are required to enroll in *Orientation and Student Success (ORI 105)*, a three credit hour course designed to give information about college life and strategies on how to be a successful college student.

Updated Policy:

New students are required to attend *The Wildcat Welcome* (New Student Orientation) in-person and/or online session prior to regular registration at Bishop State Community College. This session is designed to acquaint students with college life and the academic environment, advising process, policies and procedures, student services, and extracurricular activities available on campus. The orientation information on placement testing, introduction to academic programs and requirements, selection of a major field of study, and advising on class schedule preparation and registration.

In addition to the orientation session, new students are required to enroll in *Orientation and Student Success (ORI 105)*, a three credit hour course designed to give information about



college life and strategies on how to be a successful college student. \*Students who have completed 50% or more of their current degree or certificate through native or transfer coursework will not be required to take ORI 105. Students who have previously completed ORI 101 with a grade of D or higher will also not be required to take ORI 105.

\*Some programs require ORI 105 regardless of the amount of the degree has been completed.